



**April 2020
To March 2021**

YEAR CALENDAR

EVANGELICAL BAPTIST CONVENTION CHURCH
PEARSONMUN

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© Tualsung Baptist Saptum Upa Committee (TBSUC)

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NI POIMOH-TE

(Year Plan a Date Fix Omsate tel in)

1	05 April 2020	PALM SUNDAY
2	10 April 2020	GOOD FRIDAY
3	12 April 2020	EASTER SUNDAY
4	6 - 7 May, 2020	MISSIONARY DAY
5	10 May 2020	NUTE' NIPINI & DORCAS DAY
6	14 June 2020	NAUPANGTE' NIPINI
7	21 June 2020	PATE' NIPINI
8	(July Kha)	HAITHAK
9	05 July 2020	GBC Day
10	10 - 12 July, 2020	TUALSUNG MISSION KHAWMPI & CHIALPINA
11	12 July 2020	BCD: KUMKIM EXAM
12	15 August 2020	INDEPENDENCE DAY
13	13 September 2020	PI LEH PUTE NI
14	26 September 2020	DEPTT. JOINT FELLOWSHIP
15	02 October 2020	GANDHI JAYANTI
16	(October Kha)	LAMKA NORTH DIVISION KHAWMPI
17	14 - 18 Oct 2020	BYF: CAMP & TUAILAITE' DAY
18	08 November 2020	NIPI SKUL KUMTAWP EXAM
19	22 November 2020	BCD: THANKS GIVING
20	December 03-06	KUMSIM KHAWMPI 72ND NA
21	15 December 2020	KHRISTMAS LAUNCHING
22	17 December 2020	BYF: KIPAHTHU GENNI
23	18 - 20 Dec. 2020	BCD: WINTER MEET & GRADUATION SUNDAY
24	24 - 26 Dec. 2020	KHRISTMAS PROGRAMME
25	27 - 30 Dec. 2020	HALHTHAKNA CHIALPI
26	31 December 2020	KUMLUI PROGRAMME
27	1 - 3 Jan. 2021	KUMTHAK PROGRAMME
28	07 January 2021	BYF: BIBLE SIMSUAKNA PAT NI
29	09 January 2021	BCD: TEACHER'S ORIENTATION
30	20 March 2021	DEPTT. JOINT FELLOWSHIP

Kum 2020 Saptuam Thupi
“**KEMTU MUANHUAI**” [1 Kor. 4:1, 2]

January: **HUN KEMTU MUANHUAI** (1Kor 4:1,2; Jn 9:4; Heb 3:15; Sam 39:5; 86:11; 89:47; Job 14:1; 2Kum 20:1; Ekles 11:8; 12:1; Sam 90:10; Eph 5:16)

Genchetna:

- Hun te Pathian honpiak goumanpha ahi.
- Pathian toh kithuahna, innkuan toh kithuahna, nasepna ding hun omchiat hi.
- Pathian deihdan a hun manpha taka zangte'n vualzawlina a ngah uhi.

February: **DINMUN A KEMTU MUANHUAI** (Eph 6:6,8; Rom 2:6; Est 4:14c; 1Sam 13:14; Num 12:3; 2Tim 3:10; Dan 1:8; 1Tim 6:13,14; Nas 14:15; Kol 3:22)

Genchetna:

- Hiai a dinmun i chih Pathian hon koihna, Nu, Pa, Pi, Pu hihna, office nasepna, lou nasepna, mipi nasepna, nitha kiloh nasepnate ahi.
- Mahni dinmun leh nasepnate pulpit tung a nasepna bang a Pathian in ngaipoimoh ahi.
- Mahni dinmun Pathian nna i sepna mun ahi.

March: **KIM LEH KIANG KEMTU MUANHUAI** (Gen 1:26,28; 9:2,3; 1Kor 4:1; 9:17; Lk 16:10; Num 35:33,34; Lev 28-30; Sam 19:1; Rom 1:19,20; Jer 10:12)

Genchetna:

- Pathian in mihingte leh thilsiam dangte kizopna nei a a bawl ahi- huih, tui, sing leh loupa, lum leh vot etc.
- Kim leh kiang (environment) a siat Chiang in mihingte adia siatna tung ahi.
- Pathian thilsiam manphate hihchimit hilou a kem a hamphat pih ding ahi.

April: **MIHINPIH TE KEMTU MUANHUAI** (Jn 3:16; Lev 19:33,34; Deut 24:17; Mat 7:1-3; Jn 7:24; Mat 25:35-40; Lk 10:30-37; Gal 6:2)

Genchetna:

- Banglam hiam chiat ah i mihinpihte tung ah mohpuak na kinei chiat hi.
- Genthei, tagah, panpih ngaite, kitheihmoh bawl louh ding.
- Mimal hamphatna himahleh midangte adia siatnate eg. Khamtheih zuak leh chiing, kinelhsiahna chihte khelhna ahi.

May: **NU LEH PA TEKTE KEMTU MUANHUI** (*Eks 20:12; Eph 6:1,2; Mat 15:4; Pau 20:20; 28:24; 30:17; Pau 17:25; Gen 9:22*)

Genchetna:

- Nu leh pa te a tek Chiang ua simmoh louh ding, zahtak a duattak a kep ding.
- I gam ah nu leh pa tekte chimtak, khasetak leh innsung a kisuanglah taka khosa tam deuhdeuh hi a theih ahi.

June: **TATE KEMTU MUANHUI** (*Sam 127:3; Gen 33:5; 1Sam 1:27; Deut 6:4-7; Pau 22:6; Eph 6:4; Kol 3:21; Pau 19:18; 22:15*)

Genchetna:

- Tate Pathian apan i goutan ahi. A neulai ua Hotdamna thu hilhpah ding ahi.
- Tate a neulai ua pan thumang ding, mi zahtakdan, kingaihdam didan, khut nasep tuamtuam te sinsak ding ahi.
- Tate a dia etton tham nu leh pa hih ding.

July: **PATHIAN' THU KEMTU MUANHUI** (*Job 4:4; Sam 119:11, 105; Heb 4:12; Jer 23:29; Is 55:11; 2Kor 10:4; 2Tim 3:16; Sam 19:7-9*).

Genchetna:

- Laisiangthou Pathian thutak ginna leh niteng gamtat a zuihdang omsun ahi.
- Khovel thilte kikhek zel mahleh Pathian thutak kikhek ngeilou ahi.
- Hiai Pathian Thutak hinpah a, midangte hilhsawn ding ahi.

August: **U-LE-NAUTE KEMTU MUANHUI** (*1Tim 5:8; Lev 19:34; 25:35; Num 15:15,16; Gen 4:9; 1Jn 4:20*)

Genchetna:

- Innsung pa mohpuakna mahni zi leh tate kia hilou innkuan zazaw (extended family) tan mohpua i hi.
- Gingtua hingal u-le-nau adia sawktheih louh, naihngham louh, kituamhui chihte khelhna lianpi ahi.
- Kain bang a mohpuakna kitheihmoh bawl te a khan uh phalou hi.

September: **SUM LEH PAI KEMTU MUANHUAI** (*Mat 6:33; Mal 3:10; Lk 16:10; 1Tim 6:10; Lk 12:15; Deut 8:18*)

Genchetna:

- Sum leh pai a vualzawl theitu Pathian ahi
- Sum deihtakna apan kiven ding, sum zeksiam zong kisin ding ahi.
- Pathian hon vualzawlnate ei tan a tawpsak louh ding ahi.

October: **KHUA LEH VENG KEMTU MUANHUAI** (*Nas 17:26; Pau 14:34; Jer 29:5-7; 1Tim 2:1,2; Ezr 6:19; Lk 6:35,36; Eph 4:1; Phil 2:15; Kol 3:13*).

Genchetna:

- Pathian mite a lunglut, mite tenna ding gam sehsaktu Amah ahi.
- Khua leh veng hoihna ding, khantouhna ding, sianthouna ding Pathian tate'n moh pokha i hi.
- Khopi kilawm, gam kilawm, kilemna leh muanna Toupa'n a mite a deihsak hi.

November: **MAHNI PUMPI KEMTU MUANHUAI** (*1Kor 6: 15, 20; 1Pet 1:15; 2Kor 7:1; 1Thes 4:7; Heb 12:14; 1Thes 5:23; Eph 4:28*).

Genchetna:

- I Pumpi Pathian' bawl ahi a, Pathian temple ahi.
- I pumpi zun a, kep siangthou ding ahi. Pumpi adia poi, nek leh dawnte hihlauh ding. Ihmut hun, nasep hun neih ding, hun awl hauhluat louh ding ahi.
- Mihingte nasem ding a bawl i hi, thadah louh ding ahi.

December: **HIHTHEIHNA (GIFT) KEMTU MUANHUAI** (*Rom 12:6-8; Eph 4:11-14; Eks 36:1; 1Kum 4:29; Ekl 3:11; 1Kor 4:7; 12:4-11; Phil 3:8*)

Genchetna:

- Pathian in michih thilpiak tuam tuam hon piak manpha taka zatchiat ding ahi.
- Tuambikna te khasiatpih hiam kisaktheihpih ding ahi kei. Mi a talent uh kizahtaksak siamte khangtou uhi.
- Pathian honpiak hihtheihnate hihsia hiam, selmang lou a kep a zunzawlk ding ahi.

KUM 2020: BYF THUPI KHENNENNA

1. January & February:

DINMUN LEH THUNEIHNA, MOHPUAKNA A KEMTU MUANHUAI (1 Tim. 6:13-14; Gen. 2:15; Deut. 10:14; Ps. 24:1, Lev. 25:23; Haggai 2:8, Ps. 50:10; Phil. 4:19)

2. March & April:

NEKTAK ZONNA LEH SIAMSINNA MUNTE AH KEMTU MUANHUAI (I Kum. 17:12-16; Dan. 5:3-6, 25-31; Deut. 25:13-16; Amos 8:4-6)

3. May & June:

INNSUNG, NUMEI LEH PASAL KAL A KEMTU MUANHUAI HIHNA (Gen. 39:9-10; Nas. 9:20-22; I Sam. 1:26-28; Rom. 1:24-28; Phil. 2:1-6)

4. July & August:

NEIH LEH LAM, I GAM LEH GAMSATUNG A KEMTU MUANHUAI HIHNA (Nas. 5:1-4; Jos. 7:11-13; Pau. 3:9-10)

5. September & October:

KHRIST NUNGZUIHNA LEH SAPTUAM ADIA KEMTU MUANHUAI HIHNA (Nas. 11:26; 16:5; Johan 11:16; Matt. 10:37-40)

6. November & December:

EIMAH PUMPI LEH TALENT (GIFT) TUNG A KEMTU MUANHUAINA (Heb. 14:14; 1 Thes. 5:23; 1 Kor. 12:4-11; Eph. 4:11-14)

1. *January & February:*

KEMTU MUANHUAI HIHNA DING A POIMOH MASA TE

2. *March & April:*

**SIANGTHOU PATHIAN DEIH BANG A
KEMTU MUANHUAI HIH DING**

3. *May & June:*

**NU HIHNA AH PASAL, TATE LEH INKUANTE
A DIA KEMTU MUANHUAI HIHNA**

4. *July & August:*

**LAIANGTHOU THU ZUI LEH HINPIH DING A
KEMTU MUANHUAI HIH DING**

5. *September & October:*

**PHATNA, KIPATHUGENNA, THUPHATAWINA LEH THUMNA
HINKHUA A KEMTU MUANHUAI HIH DING**

6. *November & December:*

KEMTU MUANHUAI GAHSUAH

Tualsung Baptist Saptuam Upa Committee (TBSUC)

MEMBERS:

Office Bearer leh Ordain-te:

1. Upa Siamminthang – Chairman
2. Upa Ngulzathang – Vice-Chairman
3. Upa Tualkhanhau – Secretary
4. Upa Pumkhanjam – Asst. Secretary
5. Upa Khamzamuan – Finance Secretary
6. Upa Sumlianhang – Treasurer
7. Upa Englal
8. Upa Kamlianhang
9. Upa Khoizachin (1/10 Collector)
10. Upa Liankhansiam (KTZ Agent)
11. Upa Thongzatuan

Tual Upa-te:

1. T/Upa H. Thawngkhanhau
2. T/Upa Hauginlian Tonsing
3. T/Upa K. Pausuanlal
4. T/Upa Langsuanmung
5. T/Upa N. Johnson (GBC Agent)
6. T/Upa Tp. Ginlunhang
7. T/Upa V. Jameson

Pahtaknalai Sangta-te:

1. Upa Gougin
2. Upa Kamkhanhang (BSI/BIIS Agent)
3. Upa Khupzadal
4. Upa Thangkhanlian
5. Upa Thonzalian
6. Upa Vumzakap
7. Upa Vungchin

Pastors:

1. Pastor Suanmung Guite – Local Pastor
2. Pastor V. Khamlang (Retired)

TBSUC YEAR PLAN: 2020 – 21

(1st April, 2020 – 31st March, 2021)

EBCC Pearsonmun te'n kum 2020 – 21 sung a Pathian A thupina bang a bekhawm leh phatkhawm ding, Khrist itna a kilamtou ding leh Tanchinhoih puanzakna nasepna a hahpan sem ding in hiai a te tup leh ngim a neih ahi.

I. PATHIAN BIAKNA LEH PHATNA:

1. Saptuam hing (Living Church) hi ding tup a nei a member chih in panlak chiat ding.
2. Biakna leh phatna uang bawl sema, Pathian pomtak Biakna neih ding.

II. KITHUAH KHAWMNA / FELLOWSHIP:

1. Departmental Joint Fellowship 2 (nih) vei neih ding – September 26, 2020 leh March 20, 2021 a neih ding
2. Toupa Nitak Ankuang 6 vei neih ding (i.e. May, July, September, November, January, March 2021)
3. Pi-leh-Pute Ni (Kum 70+) September 13, 2020 a neih ding
4. Halhthakna Chialpi (Revival Crusade) 2-vei neih ding: a khat vei na hun lemtang masa pen a neih ding, leh a nih veina December 27 – 30, 2020 a neih ding
5. Biakna leh Phatna Pitute Ministerial Committee makaih a Fellowship kha teng a Nipi nanung pen a neih zel ding
6. Khateng a Pathianni nanung pen a Pastoral Prayer neih zel ding
7. Khateng a Seppatni 2 (nih) na a Upa Bial Fellowship neih ding

III. SEPSUAH DING:

1. Kum 45 Chiang Nuailam Nupa Kop a dam-te toh fellowship neih ding.
2. Department Khawmpi a hohte vaidawna neih ding
3. Nipi Skul Changvom 20 (sawm-nih) vei gente, Honours Certificate mute, Kumtawp exam tan a Kaikim a paper submit-te kipahman piak ding
4. Kumkim Audit 2nd Week of October 2020 leh Kumtawp Audit 2nd Week of April 2021 a neih ding
5. Christmas launching December 15, 2020 a neih ding
6. Khateng a Missionary Vakna a ₹3,000/- a pan ding
7. Tualsung a Tangthupha genna uangbawl ding
8. Department teng pangkhawm a (Common Project)
 - Silent Generator Khat lei ding
 - Biakinn Fencing bawl thak ding
 - BCD Hall a tutna ding bawl ding
9. Haithak lawpna July 2020 kha a neih ding
10. Khristmas Programme December 24 – 26, 2020 a neih ding
11. Kumlui Khakna Programme December 31, 2020 a neih ding
12. Kumthak Programme January 1 – 3, 2021 a neih ding

TBSUC: LOCAL FINANCE (GAD-I)

Sl. No.	INCOME	AMOUNT	Sl. No.	CODE	EXPENDITURE	AMOUNT
1	Sawm-a-Khat 20% Retain	7,50,000.00	1	EXP/B/1(01.8)	Church Growth	3,00,000.00
			2	EXP/B/1(02.2)	Assistance/Social Care	40,000.00
			3	EXP/B/1(04.1)	Printing & Stationery	10,000.00
			4	EXP/B/1(04.4)	Computer Maintenance	20,000.00
			5	EXP/B/1(04.5)	Meetings	20,000.00
			6	EXP/B/1(04.6)	Hospitality	8,000.00
			7	EXP/B/1(04.8)	Misc	25,000.00
			8	EXP/B/1(05.1)	Tele/Elect/Water Fees	25,000.00
			9	EXP/B/1(06.2)	Generator Maintenance	5,000.00
			10	EXP/B/2(01.3)	Sound System	30,000.00
			11	EXP/B/1(02.5)	Missions Nasepna	36,000.00
			12	EXP/B/2(05.3)	Pastoral Care	20,000.00
			13	EXP/B/2(08.1)	Contingencies	43,000.00
			14	EXP/B/2(09.1)	Honorarium	1,68,000.00
	TOTAL:	7,50,000.00			TOTAL:	7,50,000.00

TBSUC: LOCAL FINANCE (GAD - II)

Sl. No.	INCOME	AMOUNT	Sl. No.	EXPENDITURE	AMOUNT
1	Nipi Thohlawm	3,70,000.00	1	Project Support	10,000.00
2	Building Thohlawm	15,000.00	2	Assistance/Social Care	45,000.00
3	Kipahthugenna	1,20,000.00	3	Hospitality	22,000.00
4	Van Khelhman	7,000.00	4	Generator Maintenance	10,000.00
5	Common Project	1,60,000.00	5	Local Church Support	6,00,000.00
	i) TBCD: ₹ 5,000/-		6	Pastoral Care	60,000.00
	ii) TBYF: ₹ 10,000/-				
	iii) TBMC: ₹ 15,000/-				
	iv) TBDF: ₹ 30,000/-				
	v) TBSUC: ₹ 1,00,000/-				
6	Deptt. Closing Balance	35,000.00			
7	Miscellaneous	30,000.00			
8	Printing	10,000.00			
	TOTAL:	7,47,000.00		TOTAL:	7,47,000.00

Total Receipt (GAD - I & II) 14,97,000.00

Total Expenditure (GAD - I & II) 14,97,000.00

TBSUC: LOCAL FINANCE (HQ RELATED ACCOUNT)
2020 - 2021

Sl. No.	RECEIPT	AMOUNT	Sl. No.	PAYMENT	AMOUNT
1	Sawm-a-Khat, 100%	37,50,000.00	1	Sawm-a-Khat, 100%	37,50,000.00
2	Missions Fund	5,50,000.00	2	Missions Fund	5,50,000.00
3	Dorcas ATP, 100%	1,75,000.00	3	Dorcas ATP, 100%	1,75,000.00
4	Khristian Thukizakna	30,000.00	4	Khristian Thukizakna	30,000.00
	TOTAL:	45,05,000.00		TOTAL:	45,05,000.00

GAD: EXPENDITURE HEAD HILHCHETNA

1	EXP/B/1(01.8) Church Growth	Loan Ditna
2	EXP/B/1(01.5) Project Support	Polam / Local pua a project omte kithuahpihna
3	EXP/B/1(02.2) Assistance/Social Care	Local aids, misi galna, dan a kiteng, damlou vehna
4	EXP/B/1(04.1) Printing & Stationery	Receipt Bu sutna, Stationery van tuamtuam leina, etc.
5	EXP/B/1(04.4) Computer Maintenance	Computer toh kisai senna
6	EXP/B/1(04.5) Meetings	Meeting refreshment
7	EXP/B/1(04.6) Hospitality	Refreshment, annek pih, mipi singpi
8	EXP/B/1(04.8) Misc	Head a omkha lou sum zatna te / Sum tawm zaw deuhte
9	EXP/B/1(05.1) Tele/Elect/Water Fees	Tui, meivak leh fee tuamtuam omthei te
10	EXP/B/1(06.2) Generator Maintenance	Generator maintain na a senna
11	EXP/B/2(01.3) Sound System	Maintenance (Sound system toh kisai himhim ah)
12	EXP/B/1(02.5) Missions Nasepna	Khateng a Missionary Chawmna
13	EXP/B/2(05.2) Local Church Support	Project toh kisaite:
		a) Silent Generator: ₹ 2,50,000/-
		b) Biakinn Fencing: ₹ 2,00,000/-
		c) BCD Hall Bench: ₹ 1,00,000/-
		d) Biakinn Renovation & Khristmas Decoration: ₹ 50,000/-
14	EXP/B/2(05.3) Pastoral Care	Crusade, Seminar, Pastor vai, Fellowship, Sacrament, etc.
15	EXP/B/2(08.1) Contingencies	Audit Fees leh Theihkhoh louh / Head a omlou sum tampi a zatna te (Thupukna dungzui a)
16	EXP/B/2(09.1) Honorarium	Biakinn kem & Office Assistant

Tualsung Baptist Missions Committee (TBMC)

MEMBERS:

1. Upa Thongzatuan – Chairman
2. Thangkholian Ngaihte – Vice-Chairman
3. T/Upa N. Johnson – Secretary
4. T. Suanchinmung – Asst. Secretary
5. Manngaihkim – Finance Secretary
6. Kungkhanvung – Treasurer
7. H. Phungsuanmung
8. T/Upa K. Pausuanlal
9. Kamkhanchin
10. T. Ginkhanhau
11. Upa Khamzamuan
12. Upa Sumlianhang
13. Demzangai
14. Ningngaihlan
15. Thiannghaihvung

TBMC YEAR PLAN: 2020 – 2021

(1st April, 2020 – 31st March, 2021)

1. Khateng a Second Sunday nitak Missions Motivation kikhop Biakinn a neih zel ding
2. Nilaini Nitak teng a Missions thumna leh fellowship neih zel ding
3. GBC student khat chawmna sutzop ding
4. I Saptuam apan Missionary kuankhia-te leh Local Pastor gift piak ding
5. Missionary Day Programme May 6 – 7, 2020 sung neih ding
6. Tualsung Missions Khawmpi leh Missions Chialpina July 10 – 12, 2020 sung neih ding
7. Committee fellowship nihvei (2 vei) neih ding. August 2020 leh March 2021 a neih ding
8. Mission field-te taksap bildoh a, ahi thei tan a panpih ding
9. Mission Outreach neih ding
10. Michih in Mission lungput neih theih na ding a panlak ding
11. Piching kai thak-te toh fellowship neih ding
12. Autopu-te toh fellowship nihvei (2 vei) neih ding
– December 2020 leh January 2021

TBMC: BUDGET 2020 - 21

INCOME			EXPENDITURE		
Sl. No	HEADS	Amount	Sl. No	HEADS	Amount
HEADQUARTERS					
1	Vangoubawm (Missions Group)	2,00,000	1	Missionary Vakna	5,50,000
2	Mimal Missioanry Vakna	3,50,000			
	Sub-Total (A)	5,50,000		Sub-Total (A)	5,50,000
LOCAL BUDGET					
1	Vangoubawm (Others)	90,000	1	Missionary Day & Missions Khawmpi	36,000
2	Missions Thohlawm	25,000	2	Gift/Present	30,000
3	Khut Nasep	20,000	3	Refreshment	10,000
4	Contribution	20,000	4	Stationery	3,000
5	Common Project	15,000	5	Missions Outreach	40,000
6	Misc.	10,000	6	GBC Student Chawmna	6,000
			7	Fellowship	20,000
			8	Hospitality	10,000
			9	Common Project	15,000
			10	Misc.	10,000
	Sub-Total (B)	1,80,000		Sub-Total (B)	1,80,000
	Grand Total (A + B)	7,30,000		Grand Total (A + B)	7,30,000

Tualsung Baptist Dorcas Fellowship (TBDF)

MEMBERS:

1. Chingzaniang - President
2. Thualkhoching – Vice-President
3. Zamngaihman - Secretary
4. Zau – Asst. Secretary
5. Niankhanniang – Finance Secretary
6. Dimkhanniang - Treasurer
7. Awisialching – ATP Finance Secretary
8. Hauzaching – ATP Treasurer
9. Dimkhanngai – ATP Tehding
10. Jammuanching – ATP Tehding
11. Zakhawl – ATP Tehding
12. Goungaihving
13. Haukhanning
14. Niankhanman
15. Niankhoman

TBDF: YEAR PLAN 2020 – 21

(1st April, 2020 – 31st March, 2021)

1. Genthei panpihna uang zaw sem a bawl ding
2. Meithai fellowship
3. Leh-Lang Camp
4. Committee member te'n khopua kaan a ei Saptuam-te vehna 1-vei neih ding
5. Nute a hatlou Biakinn himhim tung zoulou / kikhawm zoulou-te inn vehna neih ding.
6. Thumna toh kisai kumdang sang a naktak a panlak ding; khateng a 2-vei:
 - i) Committee-te khabul in
 - ii) Mipi khatawp lam in

BDF: BUDGET 2020 - 21

INCOME			EXPENDITURE		
Sl. No	HEADS	Amount	Sl. No	HEADS	Amount
HEADQUARTERS					
1	Antangpham, 100%	1,75,000.00	1	Antangpham, 100%	1,75,000.00
	Sub-Total (A)	1,75,000.00		Sub-Total (A)	1,75,000.00
LOCAL BUDGET - A					
1	Antangpham, 40% Retain	70,000.00	1	Division Bituk	15,000.00
			2	Genthei Panpihna	20,000.00
			3	Meithai Fellowship	15,000.00
			4	Leh-Lang Camp	20,000.00
	Sub-Total (B)	70,000.00		Sub-Total (B)	70,000.00
LOCAL BUDGET - B					
1	Biakna Thohlawm	15,000.00	1	Dorcas Day / Mothers Day	32,000.00
2	Jesu Zintunna	40,000.00	2	Common Project	30,000.00
3	Dorcas Day/Mothers Day Thohlawm	5,000.00	3	Division Khawmpi	10,000.00
4	Talent	30,000.00	4	Condolence	5,000.00
5	Puanzuakman	5,000.00	5	Gift/Present	20,000.00
6	Misc.	20,000.00	6	Stationery	1,000.00
			7	Refreshment	5,000.00
			8	Christmas Celebration	8,000.00
			9	Misc.	4,000.00
	Sub-Total (C)	1,15,000.00		Sub-Total (C)	1,15,000.00
	Grand Total (A + B + C)	3,60,000.00		Grand Total (A + B + C)	3,60,000.00

Tualsung Baptist Youth Fellowship (TBYF)

MEMBERS:

1. H. Kamkhanlian – Chairman
2. D. Tualthiansiam – Vice-Chairman
3. T. Lianzagou – Secretary
4. K. Paukhansiam – Asst. Secretary
5. Chiingouman – Finance Secretary
6. Chinglunkim – Treasurer
7. D. Gin Joseph
8. L. Chinsuanmung
9. M. Langngaihmun
10. Suansang Naulak
11. T. Mangthianlal
12. Thangzoulia
13. Chinglalnem
14. Manlianvung
15. Ningbiaknem

TBYF: YEAR PLAN 2020 – 21

(1st April, 2020 – 31st March, 2021)

Tup-leh-Ngim:

Tualsung Saptuam a tuailai Kum 18-45 te Laisiangthou sinsakna banga KITHUAHKHAWM a PATHIAN BE ding, TANCHINHOIH PUANZAK ding leh a gingta mite KHRISTNUNGZUI DING A CHIL a, NNA HOIH TE SEPKHAWM ding Tuailai Pawl mohpuak ahi.

Sep ding-te:

1. Tuailai kithuah khawmna leh Pathian Biakna ah a tamtheipen a kihel theih ding un a enkai ding.
2. Tuailai hotdam nailouh omte enkai in Hotdamna lampi ah pii ding.

3. Tuailai Khrist Nungzui Muanhuai ding chiilna enkai ding.
4. Tuailaite a dia kisinsakna poimoh tuamtuam te Laisiangthou sinsakna bang a sinsakna a enkai ding.
5. Tuailai te'n Pathian nasepna ah hihtheihna piak a aom bang chiat uh sem a, Saptuam tup-le-ngim te toh kisai khalam, salam leh lungsim lamtoughna ding a nna hoih tuamtuam sep ding.
6. A Kumkhat nasep ding ua a lemgeelna uh TBSUC toh kithuzak in a guang ding a, tuate sepkhiatna report TBSUC lak ah a pe zeel ding.

1. KITHUAHKHAWMNA

a) Fellowship:

- i) BYF Committee Fellowship
- ii) BYF Committee leh House Leader Fellowship

b) Outreach:

- i) BYF Tangnuam veh ding

c) Kipahthu genna ni a 17th December, 2020 zat ding

2. BIAKNA LEH PHATNA

- a) Lapawl sponsor ut Saptuam member-te lak ah om leh Music Video bawl ding
- b) Khakhat a khatvei bek mipi Biakna kikhop hun a Lapawl sak ding

3. TANCHINHOIH PUANZAKNA (Evangelism)

- a) Hotdamna Camp neih ding
Ahun: October 14 – 18, 2020
Thugentu ding: John L. Hauzel

- b) Laisiangthou simsuakna neih ding:
January 7, 2021 a pat ding
- c) Biakinn leh konglai a paungaihna zang a Tangthupha
genna neih ding
- d) Tuailai awmna inte ah Fellowship a tamthei lam neih ding
- e) Khakhat a Tuailai kikhop nanung tawp chiang a Committee
in Khalam nasepna kikap khawmna leh thumkhawmna neih
ding.

4. KHRIST NUNGZUI DING A CHIILNA

- a) Tuailai-te sukha thupi poimoh tuamtuam kisinsakna neih ding

5. NAA HOIH SEP:

- a) Saptuam inte hahsiangna neih ding (Pastor Quarter, Biakinn,
Sunday School leh Biakinn Compound)
- b) I mihinpihte tung ah Agape itna latsak ding
- c) Tuailai Laisiangthou simsuak-te leh gelhsuak-te kipahman
piak ding

TBYF: BUDGET 2020 - 2021

INCOME			EXPENDITURE		
	Head	New Budget		HEAD	New Budget
1	Biakna Thohlawm	30,000.00	1	Year Plan	
2	Talent	5,500.00		1.1 : Kithuahkhawmna	
3	Vankhelhman	500.00		1.1.1 : Meeting And Fellowship	3,000.00
4	Tuailai Nikhat Tha	28,000.00		1.1.2 : Outreach	5,000.00
5	Khut Nasep	10,000.00		1.1.3 : Kipahthugenna Ni	25,000.00
7	Itna Ankuang	70,000.00		1.2 : Tanchinhoih Puanzakna	
8	Misc.	6,000.00		1.2.1 : Hotdamna Camp	70,000.00
				1.2.2 : Evangelism	5,000.00
				1.3 : Khrist Nungzui ding a chiilna	3,000.00
				1.4 : Naahoih sep	5,000.00
			2	Thupukna omsa sepzuina	
				2.1 : Gift and Condolence	6,700.00
				2.2 : Stationery	1,000.00
			3	Project	
				3.1 : Common Project	10,000.00
			4	Division leh HQ toh kisai a senna	
				4.1 : Khawmpi	7,000.00
				4.2 : Division Bituk	4,300.00
			5	Misc.	5,000.00
	TOTAL:	1,50,000.00		TOTAL:	1,50,000.00

Tualsung Baptist Children Department (TBCD)

MEMBERS:

1. T/Upa V. Jameson – Superintendent
2. T/Upa H. Thawngkhanhau – Vice-Supdt.
3. Suansang Naulak – Secretary
4. M. Ginzamuan – Asst. Secretary
5. H. Paukhansiam – Finance Secretary
6. Ngaithianmoi – Treasurer
7. K. Paukhansiam
8. Lianzuithang
9. Tp Chinkholian
10. T/Upa Hauginlian
11. Chiingouman
12. Chiinngaihkim
13. Chingbiakkim
14. Dimkhoching
15. Jammuankim
16. K.C. Muani
17. Kungngaihvang
18. Manhoihnuam
19. Manmalsawm
20. Manngaihkim
21. Manngaihlian
22. Ningthianching
23. Rouneihkim
24. Siammuankim

TBCD YEAR PLAN: 2020 – 21

(1st April, 2020 – 31st March, 2021)

1. KITHUAHKHAWNA/FELLOWSHIP

- 1.1. Pathianni class zawh teng a thumkhawmna neih zel ding.
Amun: Sunday Skul
- 1.2. Kha khat a khatvei Pathianni nitaklam 01:00 PM thupi tuamtuum a kisinsakna hun a zat zel ding.
Amun: Biakinn/Conference Hall
- 1.3. Sinsaktute kithuahkhawmna khatvei neih ding.
Amun: Mundang ah
- 1.4. Khodang nih/thum a BCD heutute tawh kigawm a kithuahkhawmna neih ding.

2. SEPSUAH DINGTE

- 2.1. Tanchinhoih puanzakna leh gingta mite Khrist nungzui ding a chiilna uang bawl ding.
- 2.2. Naupangte lakah personal evangelism hahbawl ding.
- 2.3. Pawlchih sinsaktute'n mahni pawla naupangte kum khat sunga khatvei chiat bek, a inn mahmah ua va veh ding.
- 2.4. Nipi Skul kaikimte leh honors certificate late kipahman piak ding.
- 2.5. Teacher's Orientation neih ding.
Ani: 9th January 2021
- 2.6. Headquarter in Nipi Skul 2020 adia ni poimawh a hon sehsakte a hithei tan a zat touh ding.
 - 2.6.1. Palm Sunday | *Ani:* 5th April |
Amun: Kholai & Biakinn kong

- 2.6.2. Easter Sunday | *Ani*: 12th April | *Amun*: Biakinn pi
- 2.6.3. Missions Sunday | *Ahun*: May | *Amun*: Sunday Skul
- 2.6.4. Nute Nipini | *Ani*: 10th May | *Amun*: Sunday Skul
(Nute manphatna leh pahtawi ding ahih dan sinsak ding.)
- 2.6.5. Naupangte Nipini | *Ani*: 13 Nitak -14th Zing & Nitak June
| *Amun*: Biakinn ah (Day Thawhlawm omsak ding)
- 2.6.6. Pate Nipini | *Ani*: 21st June | *Amun*: Sunday Skul
(Pate manphatna leh pahtawi ding ahih dan sinsak ding.)
- 2.6.7. Kumkim Exam | *Ani*: 12th July | *Amun*: Sunday Skul
- 2.6.8. Outreach Sunday | *Ahun*: August | *Amun*: EBCC
Zenhag Lamka (BCD Zenhag Lamka va veh ding)
- 2.6.9. Tuailai-te Nipini | *Ani*: 18th October | Sunday Skul
(Khristian tuailai-te poimawhna leh uu-zaw te zahtak a
poimawhna sinsak ding.)
- 2.6.10. Thanksgiving Day | *Ani*: 22nd November |
Amun: Sunday Skul (Lungdamthu gen ding leh
lungdamthu gen dan naupangte sinsak ding.)
- 2.6.11. Winter Meet & Graduation Day |
Ani: 18-20th December | *Amun*: Mawltual leh Biakinn
(18-19 a sunglam leh pawlam kitaitehna neih ding.
Dt. 20 in piching kai dingte piak khiatna neih ding.)

TBCD BUDGET: 2020 - 21

INCOME			EXPENDITURE		
Sl. No.	HEAD	AMOUNT	Sl. No.	HEAD	AMOUNT
1	Nipi Skul Thohlawm	60,000.00	1	Meeting leh fellowship	10,000.00
2	Assistance from TBSUC	40,000.00	2	Common Project	5,000.00
3	Miscellaneous	3,000.00	3	Kaikim & Honors Award	20,000.00
			4	Maintenance & Stationery	5,000.00
			5	Gift & Present	5,000.00
			6	Naupangte Nipini	3,000.00
			7.1	Winter Meet & Graduation Sunday	31,000.00
			7.2	Kivehtuahna	9,000.00
			8	Hospitality	5,000.00
			9	Miscellaneous	10,000.00
	Total	1,03,000.00		Total	1,03,000.00

UPA BIAL KHENNA:

BIAL NO. 01

Bial Upa:

1. Upa Liankhansiam
2. Upa Thangkhanlian
3. T/Upa Langsuanmung

BIAL SUNG MITE:

1. G. Kamchinthang
2. H. Pumkhansiam
3. H. Khawlzaning
4. H. Chingngaihkim
5. Chiinnian
6. Dammuanthang
7. K. Biaknun
8. Vungkaplian
9. Dongzamuan
10. T/Upa Ginlunthang
11. Tp. Dongzapau
12. Luaizamang
13. H. Thangkhomang
14. V. Thangmuanlian
15. Nianngaihsang
16. K. Khamkhopau
17. Lianchinlam
18. Nemvung
19. T/Upa K. Pausuanlal
20. H. Kamzaneng
21. T. Ngailian

BIAL NO. 02

Bial Upa:

1. Upa Ngulzathang
2. Upa Kamkhanthang

BIAL SUNG MITE:

1. Ningdem
2. Paukhenlal Guite
3. S. Ginkhanmuan
4. B. Paukhogin
5. Thangkholian Ngaihte
6. Thianniang
7. S. Chinkhansuan
8. Manzaniang
9. Lian Anand
10. T. Khoithianmuan
11. T. Liankhangin
12. T. Thangthianlal
13. Khamchinthang
14. Tunzamang
15. T. Thanglian
16. Mangkhansiam
17. Donzaching
18. Rouhmingthang
19. Thianlemmang Thomte
20. T. Nengzakam

BIAL NO. 03

Bial Upa:

1. Upa Sumlianhang
2. Upa Thonzalian
3. T/Upa Hauginlian

BIAL SUNG MITE:

1. K. Chingkhojam
2. H. Thuamzalian
3. Chongkhum
4. Sunil Taloh
5. Aukhenthang
6. Vungkhamthang
7. H. Thangkhanmung
8. T. Thanchhung
9. V. Dongzathang
10. H. Thangminlian
11. T. Suanchinmung
12. Zamngaihman
13. Lalthlamuana
14. Jamthianvung
15. T. Paukhanthang
16. Thawnzakham
17. Niangzaning
18. T/Upa V. Jameson
19. T. Khamsianlian

BIAL NO. 04

Bial Upa:

1. Upa Khoizachin
2. T/Upa V. Jameson

BIAL SUNG MITE:

1. Upa Sumlianhang
2. Tp. Ngaizaniang (Ngaita)
3. Pumzaman
4. Niangkhoching
5. T. Singkhanthang
6. Rev. Khamlang
7. Tp. Ginkhansuan
8. T. Pauzamo
9. V. Ginthianmuang
10. Mawilianpau
11. H. Ginzapau
12. Paukenthang
13. H. Pumkhanthang
14. H. Hrangdawl
15. Rinmawi
16. Vialzaniang
17. Authanglian
18. Kambiaksang
19. K. Jamchinthang

BIAL NO. 05

Bial Upa:

1. Upa Siamminthang
2. T/Upa Lunthang

BIAL SUNG MITE:

1. Lianzuithang
2. Upa Vungchin
3. Kamsong
4. Dongzam
5. Dongkhanlian
6. Nengkhansuan
7. Upa Kamkhanthang
8. Ngaizaniang
9. K. Ginzakham
10. Chingzadim
11. Jambiakching
12. K. Nianzaching
13. Niangngaihman
14. Siamzakap
15. V. Songchinlian
16. Nokzaniang
17. H. Tunzakham
18. T. Luaizadal
19. Ningeng
20. Chinkhanmang
21. T. Suanthang
22. Lianzamang

BIAL NO. 06

Bial Upa:

1. Upa Khamzamuan
2. T/Upa N. Johnson

BIAL SUNG MITE:

1. Lallian
2. Upa Gougin
3. Jamkhothang
4. G. Thangkhovung
5. L. Ginkhansiam
6. Pamdouniang
7. Thualkhoching
8. Kamlalsiam
9. Upa Liankhansiam
10. Upa Khupzadal
11. Chingzasiam
12. T. Summuansang
13. L. James Khongsai
14. Gouniang
15. Luanzadim
16. Lalminlun
17. N. Liankhanpau
18. Ngaithianmoi
19. Niankhanniang
20. K. Sonbawi
21. Thangngaihvung
22. K. Ginsuanmung

BIAL NO. 07

Bial Upa:

1. Upa Tualkhanhau
2. Upa Kamlianhang
3. Rev. Khamlang

BIAL SUNG MITE:

1. Pastor Suanmung Guite
2. Lianchin
3. Lamkhohat
4. Ginzathang
5. Liankhanmang
6. H. Paukhanmang
7. Thangthui Valte
8. Jamching
9. Liankhankhup
10. Thuamzason
11. T/Upa Hauginlian
12. Upa Vumzakap
13. S. Pauminhang
14. Ginkhopau
15. Thangkhanhau
16. Thiannem
17. Thangmoi
18. Awisialching
19. Laizaniang
20. Demzangai
21. Ningkhanniang
22. Langsuangin

BIAL NO. 08

Bial Upa:

1. Upa Pumkhanjam
2. T/Upa K. Pausuanlal
3. Upa Vungchin

BIAL SUNG MITE:

1. Kamkhanmang Guite
2. Gouzalam
3. Chinzatuang
4. Thangthianmung
5. V. Zaching
6. Upa Thongzatuan
7. Jamchinpau
8. Thongkhansong
9. S. Tualkhankham
10. Upa Englal
11. Vungdim
12. H. Vungkhogin
13. Bawishhuak
14. Kunglian
15. Nengchinhang
16. Tl. Thangbiaklun
17. Tl. Ginkhanmang
18. Haulianhang
19. D. Vungthang
20. Lamminlun
21. D. Mangthianlal
22. Kapneihhang
23. T. Ginzalal
24. Thiauzalian

BIAL NO. 09

Bial Upa:

1. Upa Englal
2. Upa Gougin
3. Upa Vumzakap

BIAL SUNG MITE:

1. T. Khumi
2. Nengveiching
3. V. Pumkhogin
4. Lalvenhim
5. J. Tonsing
6. Thangzadal
7. S. Ginkhanmang
8. Upa Pumkhanjam
9. Gouthianpaul
10. D. Vungdawl
11. T. Pumzahau
12. Upa Thonzalian
13. V. Zenkhanpau
14. Thanga Tombing
15. T. Khaizapau
16. V. Thualzachin
17. V. Sangtluang
18. V. Thangnunsang
19. Upa H. Thangkhanlian
20. Th. Dongzapau
21. Thangkanchin Guite

BIAL NO. 10

Bial Upa:

1. Upa Thongzatuan
2. T/Upa Thawngkhanhau

BIAL SUNG MITE:

1. T. Vungkhanlian
2. Ginkhothang
3. H. Thawngkhandou
4. Gouzatun
5. Ngaikhovung
6. Khawlngai
7. Thangzaching
8. Upa Ngulzathang
9. K. Lianzalal
10. T. Chinkhopau
11. Paukhanpiang
12. T. Kaizading
13. Chingman
14. N. Jamneng
15. R. K. Tunglut
16. Pamlianvung
17. N. Ginmuanthang
18. H. Goukham
19. Pau Johnmuan
20. Luthoihkim
21. H. Thangkhanmuan

FINANCE CODE PUTLAKNA:

EBC HQ. Kivaipuakna dan Section 4: FINANCE CODE 2015 (Puahphatna) apan ei Tualsung Saptuam toh kituak dinga bawl ahi.

Thumal Hilhchetna:

Hiai Sum saina dan sung a thumal kigen khenkhat-te Hilhchetna hiai anuai a bang ahi.

- a) Finance Controlling Officer (FCO): Chairman/Superintendent/President-te amau Department chiat ah Finance Controller ahi ding uh.
- b) Drawing & Disbursing Officer (DDO): Tualsung Baptist Saptuam Upa Committee ah Secretary pen DDO ahi dinga, tua mah bangin Department chih a Secretary te DDO ahi ding uh.
- c) Finance Secretary: Cashbook, ledger enkaitu pen Finance Secretary ahi.
- d) Treasurer: Sumtang kentu pen Treasurer ahi.
- e) Cash: Sumtang khut a om pen genna ahi.
- f) Bank: EBC HQ. PAN Card zang a bank Account ki hong pen genna ahi.
- g) Pooling Account: Department chih in a sum muhte uh koihkhawmna pen Pooling Account chih ding ahi.
- h) Account Officer (AO): TBSUC in amau sung apan in Account Officer ding a sepkhia ding a aman Department chih Sum saina te a enkai ding a a muh bang bang TBSUC ah report a pezel ding.

- i) Accountant: Saptuam in Pooling Account enkaitu ding a, kipahman (honorarium) pia a aguaih, nasemtu genna ahi.
- j) Abstract of cash Account: Cashbook sung a muhna leh zatna te a tomkim a Budget - wise a lahna ahi.
- k) Cashbook: Sumtang muhna leh zatna chiamteh na laibu ahi.
- l) Ledger: Laibu a sum a bawngbawng a chiamtehna ahi.

1. EBCC Pearsonmun Finance Policy leh Sumnak:

1.1. Finance Policy:

EBCC Pearsonmun ah Tualsung Baptist Saptuam Upa Committee in sum a poimohna leh a kulna bang a kitasam lou leh kiningching a Saptuam in azat ding a om theihna dingin Department te summuh nate limtak in a et kaipih ding ahi.

1.2. EBCC Pearsonmun Sumnak:

- a. Sawm a khat
- b. Biakna Thohlawm (te)
- c. Kipahna thilpiak
- d. Ngapzah piak
- e. Donation
- f. Vankhelhman
- g. Mission Department
- h. Dorcas Department
- i. BYF Department
- j. BCD Department

2. Sum saina dan:

2.1. Finance Controlling Officer: Department chih a Finance Controller tuh HOD (Department a lu pen) ahi ding, DDO Leh Sum saitute nasep a enzui in atheipih ding a, Monthly Account Closing ah Initial (suai) abawl zel ding.

2.2. Drawing & Disbursing Officer: DDO theihpihna tellou a sum lut leh pawt ahihlouh ding ahi.

2.3. Account Officer:

2.3.1. Saptuam Sum muhna leh zatna-te ah Budget sung apan hina hi hiam chih a enkai ding.

2.3.2. Sum muhna leh zatna te ah Excess / Deficit (aval/asam) a om hiam chih a enkai ding

2.3.3. Department chih in Monthly Report amah khut a piakzel ding ahi.

2.3.4. Tuat study bawl in amuh bangbang Tualsung Baptist Saptuam Upa Committee ah report a pelut zel ding.

2.3.5. HQ/Division Account toh kisai lut leh pawt theihpih in initial a bawl zel ding ahi.

2.3.6. Account Officer' report pen TBSUC member quorum chinglou in approval bawllouh ding ahi.

2.4. Accountant:

2.4.1. Finance Controlling Officer (FCO), Drawing and Disbursing Officer (DDO) leh Account Officer-te a kul leh poimoh bang a panpih in Pooling Account a enkai ding.

2.4.2. Pooling Account a sum lut peuhmah ah cash verification bawl in suai a kai ding a, Account Officer in initial a bawl khit Chiang in, remittance Xerox copy bawl in sum submit-tu kiang ah a pe ding.

2.4.3.Pooling Account apan a Sumtang pawt peuhmah a pekhe tu ahi ding a, Account Officer in initial a bawl zel ding.

2.4.4.EBCC Pearsonmun min a om Bank Account Passbook leh Cheque Book a kem ding a, Finance Code in a phalsak bang a tuate zatna ding a om chiang in a poimoh bang in a sem ding.

2.4.5.Department chih in Monthly Finance Report, Account Officer kiang ah, Accountant through in a pe zel ding uh.

[Office Assistant's Duties and Responsibilities a kigen mohpuakna leh sepding-te hiai Finance Code a gelh tuantuan hilou hi.]

2.5. Finance Secretary: Finance Secretary in Treasurer a pan bill hong lutte velchian in DDO kiangah sanction dingin a pawlut dinga huai approved khit ahih chiangin ledger wise akhennen in cashbook leh ledger ah a khumlut ding.

2.6. Treasurer: Treasurer in sum senna leh muhna te bill form zangin bill a bawl dinga Finance Secretary khutah pelut in amau tegel (Finance & Treasurer) in enkhawm in suai akai tuak ding uhi.

2.7. Cheque Drawal: Sum zatna peuhmah leh EBC HQ. leh a kahiang tuamtuum a sum piakkhiakna neih ahih chiangin ₹ 10,000/- (sangsawm) tunglam peuhmah Cheque apiak ahih ding ahi. Bank a sum lakkhiak ahih chiangin hiai anuai a kigen Officer te lak a mi nih (2) suai kaih in Bank apan sum lakkhiak ding ahi. Amaute:

- i. Chairman, TBSUC
- ii. Secretary, TBSUC
- iii. Finance Secretary, TBSUC

- 2.8. Transfer Account: EBC HQ leh Division Office toh kikal a sum kipiak tuahna lemtang lou om thei ahihna ah Account Transfer bawlttheih ahi. Himahleh tua bang transfer bawlina ding ah bill bawl ding ahi.
- 2.9. Re-Appropriation: Budget head khat a kumkhat sung a dinga sum Budget a omsa in daih kei taleh TBSUC in head dang apan lakhia in Re-Appropriation (bawl lem na) a bawl ding hi (Department ten tua bangmah in TBSUC ah ngetna a bawl in a bawl lem ding uh)
- 2.10. Supplementary Budget: Kumkhat a ding Budget kibawl in muhna leh paihna a Excess / Deficit hiam om ta leh Supplementary Budget bawl ding ahi. Department te'n a bawl lem ding ua, TBSUC lemsakpihna a la ding uhi.
- 2.11. Utilization Certificate:
- a) Saptuam /TBSUC in nna khatpeuh sepna ding a sum sanction a bawlte fund Utilization Certificate ngiat in nasepna a etzui ding ahi.
 - b) Nna khatpeuh a dinga sum sanction bawl ahih chiangin tua fund in a daih keileh re- santioning bawl ahih ma a Utilization Certificate (a kizatna Genchetna) submit ding ahi a, tua zoh in aban sanction bawlzel ding ahi.
- 2.12. Voucher:
- 2.12.1. Sum paihna peuhmah ah Voucher/APR sum sangtu in a piak ngeingei ding ahi.
 - 2.12.2. Expenditure voucher peuhmah ah sum zangtu in initial (suai) a bawl ding ahi.
 - 2.12.3. APR peuhmah ah Drawing & Disbursing Officer in initial a bawl ngeingei ding ahi.

2.12.4. APR zatna te peuhmah ah supporting document dingin Expenditure statement bawl a kilh khawm ding ahi.

2.13. Sum keptheih zah:

- a) Local Treasurer in sumtang a khut ah ₹20,000/- sang atam zawlou a kemthei ding.
- b) Department chih in amau Department sanctioning power in a phalsak ban akeplouh ding ahi.

2.14. Tualsung Baptist Saptuam Upa Committee leh Department kikal a Sum etkhiaatna:

- i. Tualsung Baptist Saptuam Upa Committee in amah Account leh Department te apan Sum hong lutte kituak hina hiam chih Quarterly (kha thum dan) bek in reconciliation (kituak sak) a bawl zel ding a, diklouna a omleh a diklou zaw pen bawldik a kituah sak ding ahi.
- ii. Department chih in, amau kiang a lut sumtang peuhmah receipt a issue ding ua, tua sumtang Receipt kibawl khem peuh-te Cashbook leh Ledger a entry bawl in Saptuam Office ah kalteng a Sepnawnni zingkal in Accountant kiang ah a submit ding ua, tua te Accountant in transit register tungtawn in chiamtehna a bawl zel ding a, Account Officer in initial a bawl ding ahi.
- iii. EBC HQ /Division toh kisai khakna nei, Sum saite, Controller-te, DDO te, Account Officer leh Office Assistant cum Accountant te a tawmpen in khateng in khat vei bek Office a kaikhawm zel ding uh ahi.

2.15. DDO/OB in emergency sanction a bawl te Committee meeting masa pen ah post-facto sanction bawl ding ahi.

3. Sum zatna:

EBCC Pearsonmun sum zat nate peuhmah zat ahihma a sanction bawl masak dingleh Budget sung apan kia ahih ding ahi.

3.1. Sum sanction toh kisai ah DDO Sanction theih zah sanga tamzaw zatna ding a om chiangin Committee in approval abawl masa ding ahi. Department chih te'n amau Committee sanctioned theihzah aval zatna ding aom hunin TBSUC ah sanctioning angen ding.

3.2. EBCC Pearsonmun sung a Sum Sanction bawlthei thuneitu leh a sanction theih zah uh hiai anuai a bang ahi.

3.2.1. TBSUC:

- a)TBSUC: Budget sung a kigen teng avek in sanction abawl thei
- b)Emergency: TBSUC Office Bearer in emergency hun ah ₹20,000/- chiang sanction abawl thei ding.
- c)DDO in nna khat a dingin ₹7,000/- tan emergency sanction a bawl thei ding.

3.2.2. Department(s):

- a)Drawing & Disbursing Officer in nna khat a dingin ₹5,000/- chiang Sanction abawl thei ding
- b)COMMITTEE: Department chih a committee in nna khat adingin ₹10,000/- chiang Sanction abawlthei ding.
- c)Department: Department chih in amau sanction theih ban senna ding a om chiang in TBSUC ah phalna/Sanctioning a ngen zel ding.

4. Saptuam Office:

- a)Saptuam office sung a vante leh office poimoh tuamtuam te etkaina ah Sum poimoh na omthei ahihna ah Tualsung

Baptist Saptuam Upa Committee in akulna bang a zat tangzang ding Office Assistant cum Accountant khut ah Rs. 1,000/- chiang akoih ding a, tua pen impress money chih ding ahi. Tua pen Treasurer TBSUC toh kithuzak in kalteng Settlement abawl zel ding uhi.

5. Audit:

- a)Saptuam sum saina-te kum khat a nih vei (1st week of October and 1st week of April) Audit bawl jel ding ahi.
- b)TBSUC in Auditors ding mi a sep ding a, Auditor ding seh ahih chiang in Appointment letter ah Audit bawl hunsung period kichiantak in agelh ding ahi, Auditor te'n tua hunsung a sumsaina hiang teng a velsuak ding uh ahi.
- c)Auditor te'n Cash Verification a bawl zel ding uh.

Saptuam sum muhte Pathian Gamsum leh a Vualzawlina ahih bangin hon Vualzawlpa phawk kawm a sai leh kepna in chidamna leh kipahna hon tun hi.

6. Puahphatna: Hiai Financial Guideline Puahphatna (update) poimoh hun in TBSUC member seh thum suah sehnih phasakna toh puahphat theih ahi ding.

CASH REMITTANCE FORM

Sawm-a-Khat / MMV / _____

Sub. No.

Date: / / 20.....

R/Bk No. _____	Sl. No. _____	to _____	₹ _____
R/Bk No. _____	Sl. No. _____	to _____	₹ _____
R/Bk No. _____	Sl. No. _____	to _____	₹ _____
R/Bk No. _____	Sl. No. _____	to _____	₹ _____
TOTAL			₹ _____

Bank Details:**DENOMINATIONS:**

Chq. No: _____	Notes	2,000.00	x		=	₹	
Bank: _____		500.00	x		=	₹	
₹ _____		200.00	x		=	₹	
		100.00	x		=	₹	
Chq. No: _____		50.00	x		=	₹	
Bank: _____		20.00	x		=	₹	
₹ _____		10.00	x		=	₹	
		5.00	x		=	₹	
Chq. No: _____	Coins	10.00	x		=	₹	
Bank: _____		5.00	x		=	₹	
₹ _____		2.00	x		=	₹	
		1.00	x		=	₹	
Chq. No: _____	Sub-Total				=	₹	_____
Bank: _____							
₹ _____							

Through Bank:	Chq./Seq. No.			
		=	₹	
		=	₹	
		=	₹	
Grand Total		=	₹	_____

Rupees (_____) only

(.....)

Sum submit tu

(for office use only)

Received a sum of ₹ on

(.....)

Account Officer

(.....)

Accountant

LOCAL SUM SUBMIT NA FORM

Department:

Sub. No.

Date: / / 20.....

Sl. No.	Receipt Head	Amount	Remarks
1			
2			
3			
4			
5			
Total Submitted Amount			

DETAILS:**I By Cheque or Online transfer:**

1 Name

Chq. / Seq. No

Amount: ₹

2 Name

Chq. / Seq. No

Amount: ₹

II By Cash

Amount: ₹

Grand Total: ₹

(Rupees) only

(.....)

Finance Secretary,

(for office use only)

Received a sum of ₹ on

(.....)

Account Officer

(.....)

Accountant

LOCAL SUM LAKKHIAKNA FORM

Department:

Bill No:

Date: / / 20.....

Sl. No.	Expenditure Head	Budget Balance	Bill Amount	Remarks
1				
2				
3				
4				
5				
Total Amount				

(Rupees) only

(.....)
Finance Secretary(.....)
Drawing & Disbursing Officer

Fund is available & Payment of ₹ (Rupees) only may please be made under the aforesaid Expenditure Head of Accounts.

Account Officer, TBSUC

Paid a sum of ₹ (Rupees) only.

Accountant

Received a sum of ₹ (Rupees) only from the Accountant on.....

Sum Sangtu

EVANGELICAL BAPTIST CONVENTION CHURCH: EBCC PEARSONMUN

SANCTION ORDER:

DEPARTMENT: _____

Order No.: _____

Saptuam Finance Code in a phal dungzui in, Budget apan Rs. _____
(Rupees _____) only Sanction bawl ahi.

Resolution No. _____ Dt. _____ dungzui in (DDO / OB in a sanction a
bawl theih tunglam-te Committee Sanction-te Resolution No. gelh ding ahi)

DETAILS OF SANCTION:

Sl. No.	PARTICULARS	VOUCHER NO.	AMOUNT (Rs)
1			
2			
3			
4			

Budget Head :

Budget Amount :

Tutan a Zat Bei :

Head a Sum Omlaizah :

Dated: Pearsonmun

The _____

Signature of Drawing & Disbursing Officer
EBCC Pearsonmun

Received Payment

Rs. _____

Paid by me (_____)
..... EBCC Pearsonmun

Signature of Finance Secretary
EBCC Pearsonmun

Account Officer
(for Office use only)

EVANGELICAL BAPTIST CONVENTION CHURCH
PEARSONMUN

ACTUAL PAYEE RECEIPT (APR)

Voucher No. _____

Date: ____/____/20____

CASH RECEIPT	Received from (Department)		
	For Payment of		
	Payment Amount		₹
	Payment Method:		Note:
	Cash	☐	
Cheque	☐		

Finance/Treasurer

Sum sangtu Min & Suai

Drawing and Disbursing Officer

Local Pastor: 8731954554
Local Chairman: 7085253112
Local Secretary: 9862965979
Ministerial Secretary: 9856212257
TBMC Secretary: 9862243618
TBDF Secretary: 9862415050
TBYF Secretary: 9856361624
TBCD Secretary: 8974682569

Office Asst. / Accountant: 8414992061
Biakinn Kemptu: 7627918797

